

## **Pinnacle Library Cooperative Governing Board Minutes**

Regular Meeting – February 14, 2025  
Joliet Public Library, Black Road Branch  
3395 Black Road  
Joliet, IL

1. **Call to Order and Roll Call of Members Present:** Chairperson Scott Pointon (White Oak Library District) called the meeting to order at 1:30 pm. Roll call was conducted. Regular members present: Jennie Mills (Shorewood-Troy Public Library District), Megan Millen (Joliet Public Library), Paul Mills (Fountaindale Public Library District), Lisa Pappas (Plainfield Public Library District), Scott Pointon (White Oak Library District) and Mary Golden (Lemont Public Library District). Regular members absent: none. Staff present: Matt Hammermeister.
2. **Changes/Additions to the Agenda:** There were no additions or changes to the agenda
3. **Approval of the Minutes of the January 17<sup>th</sup>, 2025 Regular meeting:** Paul Mills moved to approve the minutes of the regular January 17, 2025 Board meeting, and Mary Golden seconded. The motion was unanimously approved via voice vote.
4. **Approval of the Minutes of the January 17<sup>th</sup>, 2025 Special meeting:** Megan Millen moved to approve the minutes of the special meeting held on January 17<sup>th</sup>, 2025; Lisa Pappas seconded. The motion was unanimously approved via voice vote.
5. **Treasurer's Report:** Lisa Pappas presented the treasurer's report, which was filed for next year's audit. The first quarter's RAILS LLSAP grant money has been received for the calendar year.
6. **Approval and payment of bills and Fund Transfer:**
  - a. Lisa Pappas moved to pay the bills/Paul Mills seconded. A roll call was conducted, with all those present voting 'yes.' Matt felt it necessary this month to replenish Pinnacle's office supplies. OverDrive's magazine renewal was also reflected on this month's bills (\$25,000).
  - b. Paul Mills moved to approve a fund transfer of \$41,000/Lisa Pappas seconded. A roll call vote was conducted with all present voting 'yes.'
7. **Old Business:**
  - A. No Old Business

8. **New Business:**

**a. 2025 Strategic Plan Action Items:**

- i. After discussion, the Governing Board decided to put a 'pin' in PinStacks for the time-being, due to the complexity of the project the desirability of having PinOps focus some attention on looking at delivery and how to best optimize that, if necessary. Jennie will contact the one identified public-library system that had implemented a similar project of PinStacks to see how selection of titles was done.
- ii. Have PinOps begin to look at optimizing delivery.
- iii. Begin to work on Pinnacle Day in August of 2026 – Megan will talk to her Board member about the feasibility of hosting Pinnacle Day at JJC.
- iv. Matt provided overview of other projects, along with which committee/staff who would take ownership of the projects arising out of the Strategic Plan meeting.

9. **Review of Committee and ILS Manager's Reports**

**A. Pinnacle Director's Report:** Matt discussed:

- Having to resolve an EDI issue that was caused by bad data sent over from Baker & Taylor. Innovative eventually implemented a fix that allowed for the removal of the bad data from the system.
- The upgrade to Polaris 7.7 went smoothly.

**B. PinDigital:** PinDigital has shifted to ordering on Tuesdays to ensure that copies of titles are available faster for patrons.

10. **Adjourn:** Megan Millen moved to adjourn, and Mary Golden seconded the motion. All voted yes, and the motion carried. The meeting adjourned at 2:33 p.m.